

Attachments

AV/cab

Inspections will be conducted daily if needed for Code Compliance.

The permit will be issued to each vendor after an inspection is conducted on the first day of the event and the vendor is found to be in compliance with Fire Code. No vendor will be permitted to operate with out a valid permit.

In the event that you have special needs, please contact the Fire Marshal's Office prior to your event, to address your concerns.

Application must include a sketch of your equipment set up and a brief description of your operation.

Applications for Permits must be submitted to the County Fire Marshal's Office with the permit fee of \$42.00, in a check form payable to the Monmouth County Treasurer no later than one week prior to the event.

As per the New Jersey Uniform Fire Prevention Code, permits will be required for cooking operations at the County Fair.

**TO:** FOOD VENDORS

**FROM:** ANTHONY VECCHIO, 1<sup>st</sup> DEPUTY FIRE MARSHAL

**DATE:** APRIL 19, 2010

**SUBJECT:** FIRE SAFETY REGULATIONS AND PERMITS

OFFICE: 732-683-8856  
FAX: 732-683-8864

HENRY A. STRYKER III  
FIRE MARSHAL

**COUNTY OF MONMOUTH**  
**OFFICE OF THE FIRE MARSHAL**  
 1027 HIGHWAY 33 EAST  
 FREEHOLD, NEW JERSEY 07728-9998

### **FIRE SAFETY REGULATIONS FOR FESTIVALS & EVENTS**

#### **CANOPIES, TENTS AND BOOTHS:**

All canopies on booths or tent type booths shall be tested and Certified Flame Retardant. (Proof of Certification shall be supplied to the Fire Marshal)

All tents shall be separated by 5' (feet) of clear space when used for cooking. All prep tents shall be flame retardant within twenty (20 feet) or a tent used for cooking.

Any wood booths shall be constructed of Fire Rated lumber.

No plastic, or fabric material canopies, that are not certified Flame Retardant, will be allowed for use in booths, with cooking or within twenty feet.

#### **FIRE EXTINGUISHERS:**

All booths shall have a minimum of one ten (10lb) pound ABC rated Fire Extinguisher, along with a current inspection tag, 12 months or less.

All vendors using charcoal or wood for cooking shall have a minimum of one 2 ½ gallon pressurized water extinguisher.

If the inspectors determine, that more than one extinguisher is required in a booth, the extinguisher shall be installed by the vendor.

#### **FLAMMABLE LIQUIDS AND GENERATORS:**

Gasoline shall be contained in an approved METAL SAFETY CANS, which are self closing and non-spilling, with a maximum size of five (5) gallons. (All gas shall be kept off site.)

All cans shall be red in color and properly marked "Gasoline"; Kerosene containers shall be blue in color and properly marked "Kerosene".

Gasoline and Kerosene containers shall be stored in a safe location, off site and not within 50' feet of any tent, canopy or membrane structure.

When refueling generators or other appliances, they shall be SHUT OFF and refueled and shall not be done within twenty feet of any tent, canopy or membrane structure.

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All generators and other combustion power sources shall be separated from tents, canopies or membrane structures by a minimum of twenty (20) feet and shall be isolated from contact with the general public by fencing, an enclosure or other approved means.

## LPG (PROPANE) TANKS AND RELATED EQUIPMENT

Maximum tank size shall be 100 pounds.

There shall be no more than (2) two 100lb LPG tanks at each site location.

All propane regulators shall be located at the tank.

All tanks to have warning label reading, "Flammable Gas", "PROPANE".

All hoses, fittings and clamps shall be listed for propane use.

All tanks shall be secured by metal stakes and chains or other non-combustible type of securing devices. Tanks shall not be secured to any tent upright poles. Twenty pound propane tanks can be secured in milk crates only. Larger tanks are required to be staked and chained.

No LPG tanks shall be located inside of tents or canopies.

All tanks shall be in good condition, not dented or rusted.

All tanks shall have up to date required tests, and stamped.

All tanks shall be located a minimum of (6) six feet from cooking appliance and outside of tent.

The location of LPG tanks shall be checked by inspectors and any deemed unsafe shall be removed.

All LPG hoses shall be located as to prevent them from being damaged.

Propane grills designed for residential use are NOT PERMITTED.

## PERMIT APPLICATIONS AND PERMITS:

Permit applications along with any required paperwork and fee's, must be submitted to the County Fire Marshal's Office a minimum of (15) fifteen days prior to the event.

Permits will be issued to the vendor after a site inspection is conducted and the operation is found to be in compliance with the codes.

If at any time during the event, the vendor or booth operator is found to be in violation of the fire codes, the permit will be revoked and the operation shut down.

In addition, vendors or booth operators found to be non-compliant will be fined as established in the New Jersey Uniform Fire Code.

Revised: 3/2010

All heating and cooking equipment shall provide a suitable barrier, to maintain a distance of five feet between the heat producing device or appliance and the general public.

### **HEATING AND COOKING EQUIPMENT:**

All "Mobile Enclosed Units" which are designed to be driven or towed from place to place, which produces grease laden vapors from cooking, shall be equipped with an exhaust hood and fire suppression system, tested and certified every six months. All systems must have current annual inspection tag. Exempt from this requirement will be pizza ovens, steam tables and hot dog carts which boil water.

### **MOBILE CANTEENS AND ENCLOSED TRAILERS:**

THIS PERMIT MUST BE POSTED ON THE ABOVE MENTIONED PREMISES

APPROVED BY FIRE OFFICIAL \_\_\_\_\_ DATE \_\_\_\_\_ FEE PAID \_\_\_\_\_

OF THE FIRE PREVENTION CODE OF THIS JURISDICTION.

IN ACCORDANCE WITH SECTION 103.0 (PERMITS) AND SECTION (S) \_\_\_\_\_

Location of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Amounts for each kind or category: \_\_\_\_\_

MANUFACTURE OF THE FOLLOWING (state quantities to be stored, how stored, or used, giving

AND FOR THE KEEPING, STORAGE, OCCUPANCY, USE, SALE HANDLING, OR

\_\_\_\_\_

CONDUCT THE FOLLOWING BUSINESS AT LOCATION: \_\_\_\_\_

THE ABOVE NAMED INDIVIDUAL/BUSINESS HEREBY MAKES APPLICATION TO

ADDRESS: \_\_\_\_\_ PH# \_\_\_\_\_

APPLICANT: \_\_\_\_\_

APP. DATE: \_\_\_\_\_ DATE ISSUED: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

# FIRE PREVENTION APPLICATION - PERMIT

COUNTY OF MONMOUTH  
OFFICE OF THE FIRE MARSHAL  
1027 HIGHWAY 33 EAST, FREEHOLD, NEW JERSEY 07728  
OFFICE 732-683-8856  
FAX 732-683-8864

**MONMOUTH COUNTY – FIRE MARSHAL'S OFFICE**

**Food Vendor – Operation – Information**

Vendor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

The following equipment is planned to be set up and utilized at the Fair.

1. Cooking Devices – (Show location of devices on sketch)

a. Propane Devices & Tanks – List type and quantity.

- Grills –
- Fryers -
- Ovens –
- Other –

b. Charcoal Devices – List type and quantity.

c. Electric Cooking Devices – List type and quantity.

2. Planned Electrical Use – Provide expected load in amps.

a. Electric from site hook-up.

b. Generator Supply – List size and fuel type. (Show location of unit)

3. Propane Supply – List size and Quantity Planned (Show Location)  
(Tanks are limited to two per booth – max size 100 lbs.)

4. Trailer type unit – Give size and show location in space.

5. Canopy, Tent or Temporary Booth – Give details – (Must have flame retardant certification along with permit application).

ATTACH A SKETCH OR DIAGRAM OF YOUR SET UP IN THE 16' X 16' AREA PROVIDED. ALL ITEMS MUST BE KEPT IN YOUR SPACE. ANY ITEMS OUTSIDE THE SPACE WILL BE REMOVED BY THE PARKS SYSTEM.

VENDOR SKETCH